

SHABBONA VILLAGE BOARD PUBLIC AFFAIRS COMMITTEE

Wednesday, November 6, 2023 @ 6:00pm

Village Hall, 206 S. Blackhawk Street

- 1. OPENING OF MEETING**
- 2. ADDITIONS TO THE AGENDA**
- 3. APPROVAL OF 10/4/2023 MINUTES**
- 4. WINTER FESTIVAL – SATURDAY 12/2/2023**
 - A. Event time(s) / Locations
 - i. Event Schedule – finalization
 - B. Decorations & Signing/Advertising
 - C. Set-Up
 - i. Tents, tables, chairs, heaters - David
 - ii. Lighting & Power source(s) for hot cocoa, chili, etc.
 - iii. Communications – Geoff
 - iv. Map for Festival including Road closures
 - v. Trees, lights, luminaries, signage
 - D. Activities/Contests
 - i. Santa – Lion’s Club
 - ii. Ugly Sweater Contest after tree lighting
 - iii. Nielsen draft horses
 - iv. Honiotes Scottish Highland cattle
 - v. Bonfire
 - vi. Caroling
 - vii. Toy Drive – collaboration with Dunn’s Repair & Wrigley’s Garage
 - viii. Cake/Pie Walk – Library
 - ix. I-Spy Game
 - x. Ornaments/Crafts – Library
 - xi. Photo Ops & Sleigh under WTP Pavilion
 - xii. Gingerbread Contest
 - xiii. Vendor & Craft Fair - Cindy
 1. \$10 per booth registration 4pm-7pm
 - E. Food/Beverage
 - i. Hot cocoa station
 - ii. Popcorn – Building Shabbona Together
 - iii. Chili – Shabbona Café
 - iv. Food Trucks – Tinez Tacos
 - F. Volunteers
 - i. Need to recruit people
 - G. Sponsors
- 5. OTHER PUBLIC AFFAIRS BUSINESS**
- 6. PUBLIC COMMENT**
- 7. NEXT MEETING DATE**
- 8. ADJOURNMENT**