



Shabbona Village Office
308 E. Comanche Ave
Shabbona Village Hall
206 S. Blackhawk St.
Mailing Address: PO Box 263
Shabbona, IL 60550
815-824-3064

Pool Permit Application Checklist for residential use:

Complete the permit application found at <https://shabbona-il.com/buildingpermits>,
Zoning/Building Permits - Building Permit Application link.

Submit completed permit and with plans as detailed below to: planreview@bfccs.org

- ☐ Site plan or Plat of Survey which shows the location of the work
 - ☐ Location of utilities on the site including any septic fields
 - ☐ Location of all structures
- ☐ Product installation information on pumps and heaters
- ☐ Information on Electrical, Mechanical and Plumbing work that will be performed
- ☐ Barrier information (fence) – This includes information on size, location, construction
- ☐ Any deck or patio construction
- ☐ Provide drawings or plans indicating construction details including type and size of all lumber
- ☐ Details on Guardrails (when ≥ 30 inches above grade) and handrails (4 or more risers) when required
- ☐ Stair details including handrails noting dimensions, support, and locations
- ☐ Foundation/footing/post hole design
- ☐ Fastening systems utilized (hangers, specialty listed bolts, etc.)
- ☐ Flashing and attachment detail to the existing structure.

OR

- ☐ Type of patio (paver, concrete, etc.)
- ☐ Depth of base and depth of concrete (if utilized)
- ☐ Information on any steps, stairs or landings created
 - ☐ Note that stairs have a 36" minimum width with a 10" minimum tread and a riser height between 4" and 7-34"
 - ☐ Landings shall be 36" x 36" minimum

Find permit fees at <https://shabbona-il.com/buildingpermits>, **Zoning/Building Permits - Permit Fee Schedule** link. NOTE: Re-review fees may be charged for incomplete submittals.

For Inspections: inspectionrequests@bfccs.org

For Permit Questions Contact: B & F Construction Codes, Inc. 847-428-7010