



## Application for Certificate of Zoning Compliance Village of Shabbona

Application Date: \_\_\_\_\_

Parcel Identification Number (PIN) \_\_\_\_\_

Application Fee \$150.00 is due with submittal of application

**Instructions to Applicants: All information required by this application must be completed and submitted herewith. Answer all questions thoroughly. If your answers require additional space, you may use the back of these pages, or attach additional pieces of paper.**

1. Name of Property Owner(s) \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Street Address \_\_\_\_\_

2. Applicant's Name \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Property interest of Applicant: Owner \_\_\_\_\_ Lessee \_\_\_\_\_ Contractor \_\_\_\_\_ Other \_\_\_\_\_

3. Nature of proposed use, including type of activity, manner of operation, number of apartments, number of occupants, number of employees, and any other related information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Number of Rooms \_\_\_\_\_ Number of Stories \_\_\_\_\_ Cost of Improvement: \_\_\_\_\_  
Dimensions and Sq. Ft. of Improvement: \_\_\_\_\_  
Number of Proposed Dwelling Units \_\_\_\_\_  
Number of Proposed Off Street Parking Spaces \_\_\_\_\_

5. Utilities:

Public water: \_\_Yes \_\_No

Public Sewer Service: \_\_Yes \_\_No

Well: \_\_Yes \_\_No

Cistern: \_\_Yes \_\_No

Septic tank: \_\_Yes \_\_No

Aeration: \_\_Yes \_\_No

\_\_\_\_None (explain): \_\_\_\_\_

6. Is any type of Business presently operated at this location? Yes \_\_\_\_\_ No \_\_\_\_\_

7. Zoning district classification:

\_\_\_\_ Residential

\_\_\_\_ Commercial (Type \_\_\_\_\_)

\_\_\_\_ Multi-family

\_\_\_\_ Industrial (Type \_\_\_\_\_)

\_\_\_\_ Agricultural

\_\_\_\_ Other (explain \_\_\_\_\_)

8. List any chemicals or products used or stored on the premises that are considered hazardous materials: \_\_\_\_\_
9. List any other Registrations or Licenses required for proposed business/use: \_\_\_\_\_
10. Describe the work that must be done to the to the tenant space to accommodate the proposed business/use: \_\_\_\_\_
11. Attach sketches showing the layout of the ternate space and indicate what each area would be used for. (Example; scaled drawing showing large front area indicated showroom and smaller rear area indicated as office).
12. Attach two copies of a site plan showing the following information:
  - Dimension of the lot, buildings, driveways, off-street parking spaces, and loading access ways
  - Distance between: building and front, side, and rear lot lines, Principal building and accessory buildings on adjacent lots
  - Location of signs, easements, underground utilities, septic tanks, tile fields, water wells, etc.

**Any additional information as may reasonably be required by the zoning administrator and applicable requirements of section 9-4-2.**

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**Application is hereby made for a Certificate of Zoning Compliance as required under the zoning ordinance of the Village of Shabbona for the erection, moving or alteration, and use of buildings and premises.**

In making this application, the applicant represents all of the above statements and any attached maps and drawings to be a true description of the proposed new or altered uses and buildings. The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit issued may be revoked without notice on any breach of representation or conditions.

It is understood that any permit issued on this application will not be granted right or privileges to erect any structure or to use any premises described for any purpose or in any manner prohibited by the zoning administrator, or by the other ordinances, codes, or regulations of the Village of Shabbona.

The plans and specifications submitted with this application are in conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate Village official. Failure to comply with the above shall constitute a violation of the provisions of the Village of Shabbona ordinance.

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Applicant's Signature

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Date